



Town of Plymouth

124 East Water St. - PLYMOUTH, NORTH CAROLINA 27962

TELEPHONE: (252) 793-9101

FAX: (252) 793-6738

Request for Permit

(Please allow a minimum of 5 days for processing)

Applicant Name: _____ Home Phone: _____

Business Phone: _____ Cell Phone: _____

Organizational Name: _____

Date of Event: _____ Time of Event: _____

Type of Permit: Park Use Parade Street Closing

Other _____

(Show parade routes or location of street closings on map on the third page of application)

If permit is for park use, then indicate which park below:

Plumblee Park (Pettigrew) Riverlight Park (lighthouse)

Flower's Park: museum side or field side (circle one) Pete Bell Park

Bulkhead Park (behind police dept.) Wilson St. Ball field

Town Services Requested: Bathrooms unlocked (**Flower's Park only**)

Trash cans needed* (how many _____)

Picnic tables needed* (how many _____)

* Trash cans & picnic tables are available for use at Town parks only.

There must be **five (5) business days notice for the above services to be granted.** The town will do their best to accommodate these requests on shorter notice, but will not guarantee that they get done.

There is no charge for the permit; however please read and initial the following:

I understand...

- **There will be no alcoholic beverages without a permit** _____
- That I will clean up and remove any decorations immediately after use and that I agree to pay \$150.00 if the Town has to clean up the area _____
- All trash cans will be moved to the roadside curb & the lid secured _____
- Access to the public facility by the general public will not be blocked _____
- Applicant understands that the Town makes no guarantees on exclusive use of the facility and grounds _____
- Chairs are allowed to be set up but must not impede the flow of public access _____
- The moving of outdoor furniture (benches, chairs, tables ,etc.) belonging to the Town of Plymouth is not allowed except by Town personnel _____
- Music and other amplified sound is not permitted, if it results in complaints or is deemed to be excessive in the sole judgment of Town staff or any law enforcement officer _____

➤ **This permit must be available at the event, so as to be shown to any law enforcement officer or Town staff upon request. If there is no permit readily available when requested, then the event may be ordered to shut down and leave the park.** _____

Applicant signature: _____ Date: _____

Approved By: _____
Chief of Police Date

_____ Date
General Services

Other Considerations/Restrictions: _____

