

The Plymouth Town Council met in a recess meeting on Wednesday, January 26, 2011 at 9:00 a.m. in the Plymouth Town Council Room at the Plymouth Police Department with Mayor Brian Roth presiding. The meeting was called to order. The following were present:

Mayor Brian Roth
Councilmember Vicki Sawyer, Mayor Pro-Tem
Councilmember Edgar Barrow
Councilmember Mary Ann Byers
Councilmember James Arnold
Councilmember Mary Nixon

Kenneth Creque, Town Manager
Joanne Floyd, Town Clerk
Brantley Peck, Town Attorney

Councilmember McNair was absent.

1. Proposed RFP Review

The Town Manager made a PowerPoint presentation and provided hand-outs, which summarized the proposed RFP.

After discussion on various topics, a motion for the Town and Town Manager to proceed on a parallel course by continuing both: a) an RFP and bidding process for the current water and waste water services described in the Veolia contract; and b) the exploration of bringing the current water and waste water services described in the Veolia contract “in-house” was made by Councilmember Byers and seconded by Councilmember Sawyer. Motion passed with a 3-2. Member of Council voting in opposition were Nixon and Arnold in opposition.

After continued discussion, a motion was made by Councilmember Byers and seconded by Councilmember Sawyer to make the following revisions to the proposed RFP:

- 1) The Town Council shall serve as the Review Board for proposals;
- 2) On page two, in paragraphs two and three: change the word “operate” to “Have operated” and in paragraph two on the first line, add the phrase “(or combination thereof)” after the word “facilities”.
- 3) On page two, delete paragraph #5.
- 4) Change the last line on page five in Section VI by deleting “such facilities shall become the Town’s after the completion of a repayment schedule” and inserting “the Town shall own such facilities subject to a repayment schedule.”
- 5) On page nine, delete the second sentence in the “sludge management and disposal” paragraph.

Motion passed with a 5-0 vote.

After continued discussion, a motion was made by Councilmember Byers and seconded by Councilmember Sawyer to make the following revisions to the proposed RFP:

- 6) The Town Council shall serve as the Review Board for proposals;
- 7) On page two, in paragraphs two and three: change the word “operate” to “Have operated” and in paragraph two on the first line, add the phrase “(or combination thereof)” after the word “facilities”.
- 8) On page two, delete paragraph #5.
- 9) Change the last line on page five in Section VI by deleting “such facilities shall become the Town’s after the completion of a repayment schedule” and inserting “the Town shall own such facilities subject to a repayment schedule.”
- 10) On page nine, delete the second sentence in the “sludge management and disposal” paragraph.

Motion passed with a 5-0 vote.

Motion to authorize the Town Manager 1) to hire a consultant to review RFP and responses thereto and 2) to advise the Town as to bringing the services “in-house” at a cost to not exceed \$12,000 through June 30th, 2011 was made by Councilmember Byers and seconded by Councilmember Sawyer. Motion passed with a vote 5-0.

Motion to take a ten (10) minute recess was made by Councilmember Byers and seconded by Councilmember Sawyer. Motion passed with a vote 5-0.

After the recess, the Council reconvened and continued with the business at hand.

2. Mid-Year Budget Review

The Town Manager presented Council a Mid-Year Budget Review

Motion to approve budget amendment number 2011-07 was made by Councilmember Byers and seconded by Councilmember Sawyer. Motion passed with a vote of 5-0.

Motion to approve budget amendment number 2011-02 was made by Councilmember Byers and seconded by Councilmember Nixon. Motion passed with a vote 5-0.

Motion to approve budget amendment number 2011-03 was made by Councilmember Byers and seconded by Councilmember Sawyer. Motion passed with a vote 5-0.

Motion to approve budget amendment number 2011-04 was made by Councilmember Byers and seconded by Councilmember Sawyer. Motion passed with a vote 5-0.

Motion to approve budget amendment number 2011-05 was made by Councilmember Sawyer and seconded by Councilmember Byers. Motion passed with a vote 5-0.

Motion to approve budget amendment number 2011-06 was made by Councilmember Byers and seconded by Councilmember Nixon. Motion passed with a vote 5-0.

Motion to approve budget amendments number 2011-08 and 2011-09 was made by Councilmember Byers and seconded by Councilmember Nixon. Motion passed with a vote 5-0.

3. Various discussion items:

- a) After Council discussed whether the employees should reimburse the Town for cost associated with testing or certifications failures, Council requested staff to report back to Council with recommendations for an employee certification and testing procedure to include reimbursement for costs thereof.
- b) Town Manager recommended budget workshops be scheduled within the next 30 days.
- c) Councilmember Byers confirmed that the Town Manager will come before the Council before suggesting salary modifications for Town staff/employees.
- d) Council requested that there be separate sections in the budget report for the Fire Department and the Police Department.
- e) No update on the Clagons' participation in the NC Small Town Main Street Grant.
- f) The Mayor commended Council on working through the public works and RFP process

Motion to adjourn was made by Councilmember Byers and seconded by Councilmember Nixon. Motion passed with a vote 5-0.

Town Clerk

Mayor

March 14, 2011
Adopted